

# Vocational Course Vacancies

## January 2010



### Business Administration Department

- Customer Service Level 1, 2 & 3  
Thursday / Friday 9am - 4pm



### Catering Department

- Award in Food Safety & Catering  
Thursday / Friday 2 - 4pm (short course)



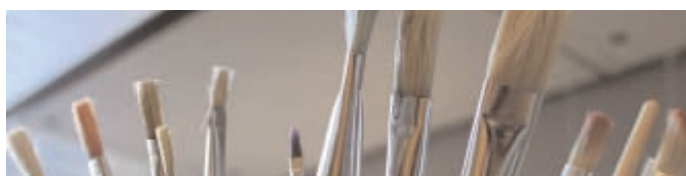
### Fashion & Textiles

- Creative Techniques Level 2  
Creating Promotional Material for a Corporate Business  
Tuesday 9am - 12pm
- Creative Techniques Level 2  
Accessory structured, lined bag  
Wednesday 1 - 4pm
- Introduction to Basic Sewing  
Thursday 9am - 12pm
- Creative Techniques Fashion Level 1  
Panelled Skirt  
Thursday 1 - 4pm

**Single unit** = Award

**4 units** (includes mandatory and optional) = Certificate

**15 units** (includes mandatory and optional) = Diploma



### Information Technology

- iTQ Levels 3  
Mon / Tues / Wed 9am - 4pm & 1 day work placement
- Certificate in Interactive Media Level 2  
Wednesday 9am - 12pm
- Certificate / Diploma for IT users Level 1 (CLAiT)  
Wednesday 6 - 9pm
- ECDL Extra Level 2  
Wednesday 6 - 9pm



### Skills for Life

- English Level 1  
Thurs 9am - 12pm
- English Level 2  
Thursday 9am - 12pm
- International English Language Testing System (IELTS)  
Monday 1 - 4pm / Wednesday 6 - 9pm



### Sport

- Community Sports Leadership Award (CSLA)  
Friday 9am - 12pm
- Exercise & Fitness Level 2  
day and time to be confirmed



**Courses start January 2010**



## Course Vacancies for young people - Foundation Learning

### Business Administration Department

- Customer Service Level 1  
Thursday / Friday 9am - 4pm

### Fashion & Textiles

- Art, Design & Creative Studies Level 1  
Monday 1 - 4pm

### Information Technology

- Certificate/Diploma for IT Users (CLAiT) Level 1  
Friday 9am - 12pm

### Sport

- Community Sports Leadership Award (CSLA)  
Friday 9am - 12pm

Plus support with:

### Functional Skills

- IT
  - English
  - Maths
- Monday, Tuesday & Thursday 1 - 4pm

**Young students can also join all courses at a higher level (dependent upon qualifications already achieved)**

**Courses are free for students aged 16 to 18 and 19+ students in receipt of means tested benefit\***

**You may also qualify to receive help towards the cost of study\*\***

\* Ask for details - evidence of receipt of benefits must be supplied at the time of enrolment.

\*\*Greenbank College courses are eligible for Educational Maintenance Allowance, Adult Learning Grant and Care to Learn.

It is also registered with Jobcentre Plus as a provider for lone parents who can assist with childcare and travel costs.

*All assistance is subject to satisfying eligibility criteria.*

**Tel 0151 733 7255**

and ask for Guidance

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